

## **PANTHER PLAYHOUSE HELLO DOLLY** **AUDITION INFORMATION**

Dear Prospective Cast Member,

Thank you for your interest in being part of Bartlett High School's production of HELLO DOLLY. This packet of information will introduce you to our procedures for auditioning and fundraising. It requires both your signature and your parent's signature.

Please keep in mind the type of commitment that a show involves. Once you sign this form and if you are selected for the production, you not only obligate yourself to perform, but also obligate yourself to the many other cast and crew members involved in the total production.

I look forward to working with each of you in some capacity over the coming weeks.

Sincerely,

Panther Playhouse Directorial Staff

Kirie Walz, Director

[Kwalz@bartlettschools.org](mailto:Kwalz@bartlettschools.org)

Kevin Rogers, Technical Director

[Krogers@bartlettschools.org](mailto:Krogers@bartlettschools.org)

Matthew Hayner, Music Director

[mhayner@bartlettschools.org](mailto:mhayner@bartlettschools.org)

## HELLO DOLLY AUDITION SCHEDULE

Bartlett High School's Panther Playhouse will be holding auditions for the Spring Musical, Hello Dolly the week of December 6-10. A rehearsal schedule and performance schedule can be found in this packet. **All rehearsals and performances are mandatory. Any conflicts must be noted on your audition form. Please carefully review the schedule and make sure you are prepared to turn in your conflicts at auditions.**

Please visit [www.bhspantherplayhouse.org](http://www.bhspantherplayhouse.org) for details, callbacks, and cast postings.

### Monday, December 6

2:15-4:30

**Vocal Auditions** Anyone interested in being in the show must be in attendance on this day. A sign-up genius will be on the audition page of the website. You should select one of the audition songs posted at [bhspantherplayhouse.org](http://bhspantherplayhouse.org). You can download the sheet music and the audition track to rehearse with. Memorized auditions are preferred, but not mandatory. Please review music prior to your audition! You will not need to stay the entire time--just for your scheduled audition time. Audition dress is encouraged.

### Tuesday, December 7

2:15 – 4:30

**Dance Callbacks – (invitation only)** A callback list will be posted after vocal auditions. Those invited to dance callbacks should come prepared to move. Auditionees should be dressed in solid colors. Dance shoes are preferred. If dance shoes are not available, please wear tennis shoes. Jeans are discouraged.

### Wednesday, December 8

2:15 – 4:30

**Vocal Callbacks – (invitation only)** Students will receive an e-mail on Monday evening if the directors would like to hear more vocally. Those who are contacted should do their best to prepare all selections they are asked to. Audition dress is encouraged.

### Thursday, December 9

2:15 – 4:30

**Acting Callbacks – (invitation only)** Acting callback list will be posted after vocal callbacks on Tuesday. Those invited to acting callbacks should come prepared to read scenes from the script. Audition dress is encouraged.

### Friday, December 10

2:15 – 4:30

**Final Callbacks – (invitation only as needed)** ) If needed, there will be final callbacks dependent on what the directors need to see. This may include acting, singing or dancing. Auditionees may be given material to prepare.

## Character Descriptions

**Dolly Levi:** Matchmaker, widow, meddler, opportunist, life-loving, commanding, strong stage presence. Stage age: 35-50. Vocal range: alto-soprano. Dance ability: some.

**Horace Vandergelder:** Well-known half-a-millionaire, widower, owns the Feed Store, gruff, set in his ways, authoritative. Stage age: 40-60. Vocal range: baritone. Dance ability: some.

**Cornelius Hackl:** Head clerk at the Feed Store, energetic, enthusiastic, and adventurous. Stage age: 30-35. Vocal range: baritone. Dance ability: strong.

**Barnaby Tucker:** Assistant to Cornelius at the Feed Store, naïve, energized, follower. Stage age: 17-20. Vocal range: baritone. Dance ability: strong.

**Irene Molloy:** Owns the Hat Shop, widow, beautiful, smart, fun-loving. Stage age: 30-35. Vocal range: soprano. Dance ability: strong.

**Minnie Fay:** Irene's assistant, naïve, straight-laced, fresh, follower. Stage age: 17-20. Vocal range: mezzo-soprano. Dance ability: strong.

**Ambrose Kemper:** Struggling artist, good-natured, accommodating, wants to marry Ermengarde. Stage age: 19-23. Vocal range: tenor. Dance ability: strong.

**Ermengarde:** Horace's niece, whining, high-strung, wants to marry Ambrose. Stage age: 17-20. Vocal range: any. Dance ability: strong.

**Ernestina:** Accommodating, good-time girl. Stage age: 30-45. Vocal range: any. Dance ability: none.

**Rudy:** Maitre'd of the Harmonia Gardens, proper, commanding. Stage age: 40-60. Vocal range: bass. Dance ability: some.

**Mrs. Rose:** Street vendor (will be cast from the chorus). Stage age: 35-50. Dance ability: none.

**Miscellaneous character parts:** will be cast from the chorus.

**Waiters:** Stage age: 18-58. Vocal range: even split of tenors/basses. Dance ability: strong.

**Female Chorus Members:** Stage age: 18-48. Vocal range: even split of sopranos and altos. Dance ability: strong.

### Hello Dolly Rehearsal Schedule

Monday	December 13	Vocal/Choreography	2:15 - 4:30
Tuesday	December 14	Vocal/Choreography	2:15 - 4:30
Wednesday	December 15	Principals Blocking	2:15 - 3:30
Thursday	December 16	Principals Blocking	2:15 - 3:30

---

Tuesday	January 18	Vocal/Choreo	2:15 - 5:00
Wednesday	January 19	Vocal/Choreo	2:15 - 5:00
Thursday	January 20	Vocal/Choreo	2:15 - 5:00
Friday	January 21	Vocal/Choreo	2:15 - 5:00

---

Monday	January 24	Vocal/Choreo	2:15 - 5:00
Tuesday	January 25	Vocal/Choreo	2:15 - 5:00
Wednesday	January 26	Vocal/Choreo	2:15 - 5:00
Thursday	January 27	Vocal/Choreo	2:15 - 5:00
Friday	January 28	Vocal/Choreo	2:15 - 5:00

---

Monday	January 31	Work Act 1	2:15 - 5:30
Tuesday	February 1	Work Act 1	2:15 - 5:30
Wednesday	February 2	Work Act 2	2:15 - 5:30
Thursday	February 3	Work Act 2	2:15 - 5:30
Friday	February 4	Run Show	2:15 - 5:30

---

Monday	February 7	Clean Act 1	2:15 - 5:30
Tuesday	February 8	Clean Act 2	2:15 - 5:30
Wednesday	February 9	Run Show	2:15 - 5:30
Thursday	February 10	Spot Work	2:15 - 5:30
Friday	February 11	Run Show	2:15 - 5:30

---

Monday	February 14	Run Act 1 (Off Book)	2:15 - 5:30
Tuesday	February 15	Run Act 2 (Off Book)	2:15 - 5:30
Wednesday	February 16	Run Show	2:15 - 5:30
Thursday	February 17	Spot Work	2:15 - 5:30
Friday	February 18	Spot Work	2:15 - 5:30

---

Monday	February 21	Work Act 1	2:15-5:30
Tuesday	February 22	Run Act 1	2:15-5:30
Wednesday	February 23	Work Act 2	2:15-5:30
Thursday	February 24	Run Act 2	2:15-5:30
Friday	February 25	Run Show	2:15-5:30
Saturday	February 26	Work Day	9:00-12:00

---

Monday	February 28	Run Act 1	2:15-5:30
Tuesday	March 1	Run Act 2	2:15-5:30
Wednesday	March 2	Run Show	2:15-5:30
Thursday	March 3	Spot Work	2:15-5:30
Friday	March 4	Run Show	2:15-5:30
Saturday	March 5	Dress Parade/Work Day	9:00-12:00

---

Monday	March 7	Tech Rehearsal	2:15-6:00
Tuesday	March 8	Tech Rehearsal	2:15-6:00
Wednesday	March 9	Tech Rehearsal	2:15-6:00
Thursday	March 10	Tech Run	2:15-6:00
Friday	March 11	Tech Run	2:15-6:00

---

NO REHEARSALS - SPRING BREAK

---

Monday	March 21	Dress Rehearsal	4:30 - 10:00
Tuesday	March 22	Dress Rehearsal	4:30 - 10:00
Wednesday	March 23	Dress Rehearsal	4:30 - 10:00
Thursday	March 24	Dress Rehearsal	4:30 - 10:00
Friday	March 25	Performance	5:30 - 10:00 7:00 Curtain
Saturday	March 26	Performance	5:30 - 10:00 7:00 Curtain
Sunday	March 27	Performance	12:30 - 5:00 2:00 Curtain

---

Thursday	March 31	Performance	5:30 - 10:00 7:00 Curtain
Friday	April 1	Performance	5:30 - 10:00 7:00 Curtain
Saturday	April 2	Performance	5:30 - 10:00 7:00 Curtain

- All cast members should be available for the entirety of all rehearsals.
- Not all cast members will be called for every rehearsal. A weekly schedule breakdown will be sent out to let cast members know when they are needed.
- All rehearsals and performances will be held at Bartlett High School.
- **All students must be present at the mandatory Work Days listed.**
- All dates are tentative and maybe adjusted as needed.

## HELLO DOLLY CAST EXPECTATIONS

### Attendance:

Every theatre production is a total team effort from hammering the first nail to opening night. There are NO unimportant jobs as the smallest detail left undone can cause the demise of the most exceptional projects. Every cast and crew member is dependent on one another to complete their jobs and attendance for all rehearsals and workdays are mandatory. **If you have conflicts with the rehearsal schedule please speak to the director before signing this form and LIST ALL CONFLICTS ON YOUR AUDITION FORM.** There are always exceptions to every rule, but these exceptions have to be worked out before casting decisions are made. If students are ill and will not be able to attend rehearsal, Mrs. Walz and stage management must be notified as soon as possible. Removal from the cast will occur if any cast member accumulates more than two unexcused absences from rehearsal or work days.

Additionally, it is expected that all cast and crew members are picked up from rehearsals and performances in a timely manner. It is the student's responsibility to ensure they have communicated their schedule with parents and have arranged to be off campus by the end of all rehearsals and performances. Failure to do so may result in expulsion from the cast.

### General Rules

1. Be present at all scheduled rehearsals where your attendance is required. Failure to attend a rehearsal/workdays will result in your expulsion from the play!!!
2. Be on time. Rehearsals will start on time.
3. Masks will be required at all times during rehearsals.
4. Social distancing must be maintained at all times during rehearsals.
5. All rehearsals are closed. Do not bring friends or relatives without the director's approval.
6. Do not talk while rehearsal is in progress.
7. No phones or laptops will be permitted in rehearsal.
8. Be ready and on stage for all entrances.
9. No gum on stage!
10. Bring your script and a pencil to all rehearsals.
11. Contact the director ahead of time if a conflict arises that will cause you to be late or to miss a rehearsal.

### **Financial Obligations:**

Cast members are expected to pay all required activity fees in the amount of \$150. The activity fee must be paid by FEBRUARY 25<sup>TH</sup>, according to the schedule listed below. Failure to do so could result in dismissal from the play. Students/Parents can speak to Mrs. Walz privately if you have a financial difficulty that will not allow you to adhere to the above policy. We would never want you to not be a part of the show due to financial issues. Cast members may sell ads in order to cover their activity fee. Students will also pay for their own supplies (shoes, tights, some make-up items, etc).

Fund-raising is a part of fulfilling the financial needs for every production. We will sell ads for the program. **Each student (cast and crew) is encouraged to sell a minimum of \$50 in advertisements for the program. Students who achieve the \$50 sales goal will have their headshot and bio listed in a special section of the program.** (Students selling advertisements to cover the activity fee would need to sell \$200 in ads to be recognized in the special section of the program.)

### **Fee Schedule**

January 21 <sup>st</sup>	\$75 Ads or Fees Due
February 11 <sup>th</sup>	\$75 Ads or Fees Due
February 25 <sup>th</sup>	\$50 Ads or Fees Due

### **Rehearsal Dress**

Rehearsal dress is required for every rehearsal we hold at the Panther Playhouse. It enables me to see the cast as a group in order to focus on movement. Please make sure you have the below items for every rehearsal.

#### **Girls**

- Solid dark leotard, tank top or shirt
- Slim fitting leggings or dark shorts
- Closed-toe shoes
- Hair in French Braid or pony-tail

#### **Boys**

- Solid colored t-shirt
- Solid colored sweat pants, athletic shorts, joggers. (Jeans and khakis are not acceptable)
- Closed-toe shoes

### **Cast Member Appearance**

Once cast in the show, any changes to your physical appearance must be approved in advance. This includes but is not limited to hair cuts, hair color, facial hair, piercings, tattoos, etc. Any cast members who wear eye glasses need to discuss with Mrs. Walz in advance. In most cases, glasses cannot be worn on stage.

### **Cast Member Grade Expectations**

All cast members are expected to maintain a C average in all classes. It is expected that all homework and class work is completed to the best of your ability. Failure to maintain grades could result in expulsion from the show.

### **Cast Member Behavior Expectations**

All cast members are expected to follow all school rules set for the by Bartlett High School. Any cast member receiving ISS or OSS will be considered for expulsion from the show.

Additionally, students are expected to behave in a respectful and professional manner towards all faculty members, cast, and crew members. Failure to do so will result in removal from the show.

### **Social Media Policy**

You are responsible for the content you post on social media and emails. Remember to follow obey the law at all times. What you publish online will be available to the public for a long time. Wherever you are and whatever devices you are using, be respectful of your peers, our faculty members, our theater patrons, and volunteers. Do not post text or images about the Panther Playhouse students, faculty, guests or patrons, volunteers or others – that are:

- Sexually explicit
- Profane
- Threatening
- Disparaging to employees, students, patrons or volunteers
- Harassing or bullying
- Intimidating
- Defamatory

In short, you should not post anything that could result in the creating of a hostile work environment. Similarly, you should not use social media to publish posts that are intended to cause harm to someone's reputation – including the Panther Playhouse or Bartlett High School.



## **Prospective Cast Member Contract**

Students should initial next to each statement and fill out the information below.

\_\_\_\_\_ I have read and agree to abide by the guidelines, rules and expectations for involvement in Bartlett High School's theatre production.

\_\_\_\_\_ I understand that additional rules and regulations may be added and/or existing rules may change throughout the course of the rehearsal process.

\_\_\_\_\_ I understand that any unethical behavior, in which I may participate on or off campus, during or after school hours, may result in my expulsion from the show.

\_\_\_\_\_ I will fulfill my monetary obligations including activity fees and supplies and I will fulfill my fundraising obligations for the show.

\_\_\_\_\_ I understand the obligations and commitments I am making if selected to be a part of a Bartlett High School's Theatre Production.

\_\_\_\_\_ I understand that my failure to adhere to these guidelines, rules and expectations may result in my expulsion from the show.

**Please sign below and turn in this sheet and keep the packet for your files.**

Student Signature \_\_\_\_\_

Student Cell Number \_\_\_\_\_

Parent Signature \_\_\_\_\_

Parent Cell Number \_\_\_\_\_

Parent e-mail \_\_\_\_\_

Date \_\_\_\_\_